

## Internal Evaluation/Assessment for PG Courses

The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars and attendance in respect of theory courses and based on written tests, lab skill/records/viva and attendance in respect of practical courses. Direct Grading System based on a 7–point scale is used to evaluate the performance (External and Internal Examination of students)

For all courses (theory & practical) / semester / overall programme Letter grades and GPA / SGPA / CGPA is given on the following scale:

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very good
3.00 to 3.49	B	Good(Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal
up to 1.99	D	Deficient(Fail)

### Weightage Distribution for Internal Examination

Grade	Grade Point
A+	5
A	4
B	3
C	2
D	1
E	0

**Theory-Internal (Components and Weightage)**

<b>Components</b>	<b>Weightage</b>
Assignment	1
Seminar	2
Best Two Test papers	1 each (2)
<b>Total</b>	<b>5</b>

**Practical-Internal (Components and Weightage)**

<b>Components</b>	<b>Weightage</b>
Written / Lab test	2
Record	1
Viva	2
<b>Total</b>	<b>5</b>

**Project- Internal (Components and Weightage)**

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project viva	1
Total	5

**Comprehensive viva (Internal) - Components and Weightage**

Components	Weightage
Course viva (all courses from first semester to fourth semester)	5

**Assignments**

Every student shall submit one assignment as an internal component for every course with a weightage one. The Topic for the assignment shall be allotted within the 6th week of instruction.

**Seminar Lecture**

Every PG student shall deliver one seminar lecture as an internal component for every course with a weightage two. The seminar lecture is expected to train the student in self-study, collection of relevant matter from the books and Internet resources, editing, document writing, typing and presentation

**Internal Examination**

Every student shall undergo at least two class tests as an internal component for every course with a weightage one each. The weighted average shall be taken for awarding the grade for class tests.

**Grievance Redressal**

There is provision for redress of grievance at four levels. Complaints regarding the evaluation shall be brought to the notice of the teacher concerned in the first instance. If the student is not satisfied with his decision, he may appeal to the Departmental Grievance Redressal Cell which has as members, the Head of Department, the teacher-in-charge of that particular class and the teacher concerned. The student will also have the freedom to make further appeal to the College level Grievance Redressal Cell which consists of the Principal, the General Co-ordinator and the concerned Head of the Department. There is a University Level Redressal Cell too.

To ensure transparency of the evaluation process, the internal assessment grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal grade.

**For Latest Updates and Amendments in University Regulations,**

<https://www.mgu.ac.in/uploads/2019/11/css-regulations.pdf?x18327>